

BRAZILIAN WOMEN'S GROUP, INC.

Financial Statements
December 31, 2011



SANDBERG & CREEDEN, P. C.
ertified Public Accountants

*331 Page Street
Stoughton, MA 02072*

BRAZILIAN WOMEN'S GROUP, INC.

FINANCIAL STATEMENTS
DECEMBER 31, 2011

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To the Board of Directors of
Brazilian Women's Group, Inc.
Brighton, Massachusetts

Independent Accountants' Review Report

We have reviewed the accompanying statement of financial position of Brazilian Women's Group, Inc. (a nonprofit organization) as of December 31, 2011 and the related statements of activities and cash flows for the year then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.



SANDBERG & CREEDEN, P.C.
Certified Public Accountants

Stoughton, Massachusetts
August 16, 2012

BRAZILIAN WOMEN'S GROUP, INC.

STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2011

ASSETS

Current Assets

Cash and cash equivalents	\$	133,279
Accounts receivable		14,065
Pledges receivable		32,000
Prepaid expenses		<u>5,270</u>
Total current assets		184,614

Fixed Assets

Equipment		3,813
Less accumulated depreciation		<u>3,019</u>
Total fixed assets		<u>794</u>

Total Assets

\$ 185,408

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable	\$	8,015
Accrued expenses		<u>4,040</u>
Total current liabilities		12,055

Net Assets

Unrestricted		132,262
Temporarily restricted		<u>41,091</u>
Total net assets		<u>173,353</u>

Total Liabilities and Net Assets

\$ 185,408

See accompanying notes and Independent Accountants' Review Report.



BRAZILIAN WOMEN'S GROUP, INC.

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2011

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<u>Support and Revenue</u>			
Contributions	\$ 34,657	\$	\$ 34,657
Grants	35,659	76,091	111,750
Event donations	16,924		16,924
Released from restriction	76,742	(76,742)	
Program service income	53,948		53,948
Interest	<u>6</u>		<u>6</u>
Total support and revenue	217,936	(651)	217,285
 <u>Expenses</u>			
Program services	138,149		138,149
General and administrative	11,657		11,657
Fundraising	<u>4,384</u>		<u>4,384</u>
Total expenses	<u>154,190</u>		<u>154,190</u>
 <u>Change in Net Assets</u>	63,746	(651)	63,095
 <u>Net Assets - Beginning of Year</u>	<u>68,516</u>	<u>41,742</u>	<u>110,258</u>
 <u>Net Assets - End of Year</u>	<u>\$ 132,262</u>	<u>\$ 41,091</u>	<u>\$ 173,353</u>

See accompanying notes and Independent Accountants' Review Report.





BRAZILIAN WOMEN'S GROUP, INC.

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2011

	Brazilian Independence Day Festival	Civic Participation	New Immigrant Health Project	Vida Verde Co-op	Workers' Rights	Total Programs	Management and General	Fundraising	Total
Salaries	\$ 4,266	\$ 4,267	\$ 4,266	\$ 29,724	\$ 4,267	\$ 46,790	\$ 2,667	\$ 2,667	\$ 52,124
Payroll taxes	352	392	352	2,467	352	3,915	1,288	1,288	6,491
Employee benefits	20	23	20	142	20	225	13	13	251
Total payroll and related expenses	4,638	4,682	4,638	32,333	4,639	50,930	3,968	3,968	58,866
Advertising	3,014	600		125		3,739			3,739
Bank fees and finance charges							208	32	240
Charitable Donations	80	5,146		150		5,376			5,376
Consultants	6,535	15,474		1,928	17,429	41,366	1,620	43	43,029
Depreciation	42	47	42	297	42	470	26	26	522
Equipment rental	3,928					3,928			3,928
Insurance	860					860			860
Internet		120				120			120
Licenses and permits	5,562					5,562			5,562
Meeting and conferences		738		3,510		4,248	21	15	4,284
Miscellaneous				287		287	27		314
Outreach		5,905	3,360			9,265			9,265
Payroll processing							1,655		1,655
Postage				8		8	24		32
Printing	1,150	248		460	531	2,389			2,389
Professional fees							3,500		3,500
Recruitment and training				51	1,550	1,601	60		1,661
Rent	486	540	486	3,402	486	5,400	300	300	6,000
Supplies	175	558		1,209		1,942	248		2,190
Travel	37	93		528		658			658
Total expenses	\$ 26,507	\$ 34,151	\$ 8,526	\$ 44,288	\$ 24,677	\$ 138,149	\$ 11,657	\$ 4,384	\$ 154,190

See accompanying notes and Independent Auditors' Review Report.

BRAZILIAN WOMEN'S GROUP, INC.

STATEMENTS OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2011

<u>Cash Flows From Operating Activities</u>	
Change in net assets	\$ 63,095
Adjustment to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	522
(Increase) decrease in:	
Accounts receivable	12,290
Pledges receivable	(17,000)
Prepaid expenses	(5,270)
Increase (decrease) in:	
Accounts payable	(815)
Accrued expenses	<u>(1,624)</u>
<u>Net Cash Provided by Operating Activities</u>	<u>51,198</u>
<u>Cash Flows From Investing Activities</u>	<u>0</u>
<u>Cash Flows From Financing Activities</u>	<u>0</u>
<u>Increase in Cash and Cash Equivalents</u>	51,198
<u>Cash and Cash Equivalents - Beginning of Year</u>	<u>82,081</u>
<u>Cash and Cash Equivalents - End of Year</u>	<u>\$ 133,279</u>
<u>SUPPLEMENTAL INFORMATION:</u>	
Interest paid	<u>\$ 0</u>

See accompanying notes and Independent Accountants' Review Report.



BRAZILIAN WOMEN'S GROUP, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2011

Note 1. Organization

The Brazilian Women's' Group (BWG), a volunteer-run organization, was started in 1995 by a group of Brazilian immigrant women of various backgrounds and occupations. The women hoped to "make a difference" in the wider Brazilian community, encouraging its members, particularly women, to stand up for their rights in the United States. The Mission of the organization is to promote political and cultural awareness, aiming at the development of Brazilian immigrants' self-sufficiency. We promote our goals through *community organizing, empowering the community members to speak for themselves regardless of immigration status*. The BWG has a specific focus on women, and from its beginning, it has sought to develop women leaders for the Brazilian community. Our overall goal is to *empower Brazilian women and strengthen the Brazilian Community*. Our Mission has not changed over the years but it is important to note that the strategies we employ may change in response to the needs of the community and the political climate of the state and country. Due to the continued fear (and reality) of immigration raids, hopelessness has taken a toll on our families, businesses, religious institutions, among others.

The BWG believes that *social change will not occur without political struggle, participation and awareness* and that immigrants advocating for themselves, overtime, will help meet this long term vision of social change. Social change is at the core of our mission, therefore, all BWG events aim to educate the community about the root causes of social and economic problems in an effort to work towards finding just solutions. As Brazilian immigrants, living in the United States forces us to confront on a daily basis who we are, why we are here, and what the purpose is of being here. We are deeply aware that social change takes time, even if at times, we grow impatient with the slow pace of this process. Our primary goal, though, is to help people think through the broader socioeconomic, historical, and political reasons that brought them to the United States. Whenever possible, we use history as a tool to discuss why Brazilians emigrate to the U.S., allowing us to compare Brazil's foundation to that of the United States. We believe in a *world without borders* where people should be allowed to live and work wherever they desire and should have the means to live out that reality. We believe people should not be judged based on the kind of paperwork they carry, their beliefs, their sexual orientation, the color of their skin or the status of their bank account. The BWG's approach to achieving this world is not by passive teaching/lecturing, but through open discussions and dialogue, so that our community can start to think and advocate for themselves, as they learn from history and other people's experiences.

Programs offered include the following:

Annual Brazilian Independence Day Festival celebrates and promotes awareness of Brazilian history and culture. It provides a venue for disseminating information on health, education, and other resources. It includes a day-long festival and film festival at a local movie theater with 500 – 7000 people attending annually.

Civic Participation Project promotes citizenship, voting, and participation in the national census. Outreach programs include voter registration, community meetings, and articles, interviews, and public service announcements in the Portuguese language media.



BRAZILIAN WOMEN'S GROUP, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2011

(Continued)

Note 1. Organization (Continued)

The New Immigrant Health Project is a four-year randomized, controlled obesity prevention intervention for new immigrants residing in Somerville, Massachusetts. It focuses on the parent-child relationship by providing knowledge, skills, and support to adopt and maintain a healthy lifestyle. The program engages community partners to help disseminate and share knowledge and findings from the study to generate a replicable intervention model to reduce the risk of obesity for new immigrant in the United States. 160 women participate in the project.

Vida Verde Cooperative provides education and organizing support for local Brazilian immigrant housecleaners promoting safe and health working conditions through the use of environmentally friendly materials that protect cleaners' health and that of the clients. The Co-ops 16 members meet regularly for support in their work, participation in ESL, and computer classes. The program also provides public training sessions in the use of non-toxic cleaning products and served approximately 160 people.

Workers' Rights Project educates Brazilian immigrant workers on the rights of workers in the United States. Participants in weekly clinics receive counseling and referrals to the Attorney General's Office or Greater Boston Legal Services. More than 91 people received help and referral at the clinics in 2011. 150 – 200 people received information at the weekly meetings or through outreach in the media and at other educational events.

Note 2. Summary of Significant Accounting Policies

- a. Standards of Accounting and Reporting
The Organization follows the standards of accounting and financial reporting as described in the American Institute of Certified Public Accountants' "Audit and Accounting Guide for Not-for-Profit Organizations".
- b. Financial Statement Presentation
Financial statement presentation follows the requirements of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. A description of the three net asset categories follows:



BRAZILIAN WOMEN'S GROUP, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2011

(Continued)

Note 2. Summary of Significant Accounting Policies (Continued)

b. Financial Statement Presentation (Continued)

Unrestricted - Net assets that are not subject to donor-imposed restrictions. Unrestricted net assets may be designated for specific purposes by action of the Board of Directors.

Temporarily Restricted - Net assets whose use by the Organization is subject to donor-imposed restrictions that can be fulfilled by actions of the Organization pursuant to those restrictions or that expire by the passage of time.

Permanently Restricted - Net assets subject to donor-imposed restrictions that they be maintained permanently by the Organization. No permanently restricted assets were received or held during 2011 and accordingly these financial statements do not reflect any activity related to this class of net assets for 2011.

c. Cash and Cash Equivalents

For purposes of the statement of cash flows, Brazilian Women's Group, Inc. considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

d. Promises To Give

Unconditional promises to give are recognized as revenues or gains in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

e. Property and Equipment

These assets are stated at cost when purchased, or if donated, at their estimated fair value at date of donation. All acquisitions of property and equipment in excess of \$1,000 and all expenses for repairs and maintenance and betterments that materially prolong the useful lives of assets are capitalized.

f. Depreciation

Provisions for depreciation are made in the accounts using the straight-line method. Depreciation is calculated utilizing the useful lives as regulated by the Commonwealth of Massachusetts, the following useful lives are utilized for depreciation purposes.

<u>Asset type</u>	<u>Life</u>
Equipment	5 years



BRAZILIAN WOMEN'S GROUP, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2011

(Continued)

Note 2. Summary of Significant Accounting Policies (Continued)

- g. Restricted and Unrestricted Revenue and Support
Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.
- h. Allocation of Expenses
Expenses are allocated between program and supporting services directly or on the basis of time records and utilization estimates made by the Organization's management. General and administrative expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Organization.
- i. Use of Estimates
The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 3. Tax Status

Brazilian Women's Group, Inc. is exempt from federal and state income tax under Section 501(c)(3) of the Internal Revenue Code and accordingly, no provision for income taxes is included in the financial statements. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(a) and has been classified as an Organization that is not a private foundation under Section 509(a)(1).

Unrelated business income, of which the Organization had none for the year ending December 31, 2011, would be subject to Federal and State taxes. Consequently, the accompanying financial statements do not reflect any provision for income taxes.



BRAZILIAN WOMEN'S GROUP, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2011

(Continued)

Note 4. Concentration of Credit Risk

The Organization maintains its cash balance at one financial institution. The balance at the institution is insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. As of December 11, 2011, the Organization has no uninsured cash balances.

Risk related to accounts receivable and pledged receivable is considered low as a substantial portion has been collected or due from well-established organizations.

Note 5. Pledges Receivable

Pledges receivable consist of the following as of December 31, 2011:

Due within one year	<u>\$ 32,000</u>
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Note 6. Compensated Absences

Vacation and sick pay are considered expenditures in the year paid. No liability for compensated absences has been recorded in the accompanying financial statements as the amount cannot be reasonably estimated.

Note 7. Temporarily Restricted Net Assets

Temporarily restricted net assets consist of unconditional promises to give and contributions restricted for program use. These contributions are expected to be released as follows:

Restricted to:

Fiscal year 2012 – Time restricted	<u>\$ 41,091</u>
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Note 8. Rental Obligations

The Organization currently leases office space as a tenant-at-will. Rent expense for the year ended December 31, 2011 totaled \$6,000.

Note 9. Subsequent Events

The Organization has evaluated subsequent events through August 16, 2012 the date the financial statements were available to be issued.

There were no subsequent events to be disclosed based on this evaluation.

